

**Our Lady of Guadalupe Catholic Church
Pastoral Council Meeting
Agenda May 13, 2026**

- I. **CALL TO ORDER:** Elsa Rivera called the meeting to order at 7:02 p.m.

- II. **Opening Prayer:** Father Pedro Castillo

- III. **Attendance:** Milissa Cuéllar, Gabriela Olivares, Rose Ann Salinas, Ramón González, Elsa Rivera, Father Pedro Castillo, Sharon Briceño, Joseph Montoya, Calixto Cobos, Beatriz Banda, María Ortiz Leonides, Tanya Yanez, Ashley Villarreal (Absent), Rafael Torres (Absent)
Guests: Dora Treviño, Leo De La Garza, Henry Saenz, Luis García

- IV. **Public Comment:** Henry Saenz attended the Pastoral Council meeting to observe. He would like to encourage everyone to sign up so a list can be created to obtain people's names and phone numbers so they can be called and reminded to vote and get involved in the election. He's trying to figure out a way to get more people involved in the election.

Leo De La Garza represents the Men's Ministry. He communicated that the hand sanitizers that needed to be disposed of, have been disposed. The Annual Guadalupe Fest will take place on June 7, 2026. BBQ plates will be sold for \$10 per plate.

- V. **Approval of April Minutes:** (3 min) Motion to approve April's minutes. Ramón González, first motion. Rose Ann Salinas, second motion. The motion passed unanimously; April's minutes were approved.

- VI. **Financial Report:** (5 min) Tanya reports that collections to date (10 months) are approximately averaging \$10,466 per week. As of April 30, 2026, Fundraising Income is approximately over \$46,000, compared to what was budgeted for FY2026, \$114,300. The \$46,000 over in fundraising income is made of fundraising events, Building Fund Income and donations to the Sound System. Expenses are stable.

VII. New Business:

A. Clarification Regarding Jamaica Committee Matters (5 min) - Dora Treviño

At the December 2025 meeting, the Pastoral Council took an action by voting to provide funds to the Jamaica Committee, per a request from the Finance Council. It was brought to the Pastoral Council's attention that this request was not made by the Jamaica Committee and needed to be clarified. The request for the seed money did not come from the Jamaica Committee and that the offer of the seed money was declined by the Jamaica Committee Chair, Dora Treviño. No money was moved from the church funds to the Jamaica Committee, which can be confirmed by the finance statements.

B. Ministry Prayer Partner and Pastoral Council Prayer Partner (10 min) - Joseph Montoya

Joseph provided a Ministry Prayer Partner & Pastoral Council Partner to each member of the Pastoral Council.

C. Security and Safety of Rectory (8 mins) - Elsa Rivera

Elsa reported there have been no issues with the security and safety of the rectory. Elsa bought a security camera to be installed outside the rectory and needs someone to help with the installation. Leo De La Garza, from the Men's Ministry, has volunteered to install the camera in the rectory.

D. Guidelines for Second Collections (7 min) - During the meeting, it was mentioned that parishioners need to know what is the purpose of the second collection, and members representing the ministry should be participating in taking up the second collection. In addition, the Stewardship Committee has been tasked in developing a guideline for Second Collections.

VIII. Old Business

A. Update on School Bus for Sale (10 min) - Rafael Torres

Elsa reported the cost of the bus is \$10,000, but the owner of the bus is willing to sell it for \$9,000. The bus is in a nice condition, but it does need some repairs which will cost approximately \$1,000. The cost for the bus insurance would be approximately \$1,300 per year. A vote on purchasing the bus has been postponed.

B. Facilities Committee Update on Current Projects and Survey of Parish (12 min) - Cal Cobos and Luis García

The 25 year OLG Master Plan was to build a new church, have a new meditation area, and a two story parking garage. Luis García, Amador Verastegui, Daniel Padilla, Cal Cobos and Leo De La Garza came up with a plan of what improvements need to be done to OLG Church and made a list of the priority or future consideration items. A Facility Committee Report Building and Campus Assessment was provided and lists all the items which need to be addressed based on priority or as a future consideration.

A follow-up meeting to discuss Current Projects and for the Pastoral Council to determine the priority of the projects will take place on May 29, 2026, at 6:30 p.m. The meeting will be in person and virtual.

C. Other Committee Update (in addendum)

1. Communications Committee - PushPay went live April 14, 2026. We also signed a contract for eCatholic on May 6, 2026. The implementation of eCatholic is a work in progress; Carolina Cisneros is working with John Mendoza on setting up the new website in eCatholic.

2. Stewardship Committee - Sylvia De La Rosa resigned as Chair of the Stewardship Committee on April 8, 2026. The committee is still in formation, and they have a meeting scheduled for May 26, 2026.

3. 120th Anniversary Committee - The feedback received was to have a fully catered meal and no one will pay for the meal. The Pastoral Council proposed combining the procession and the celebration of our elders to simplify the planning. The Council also voted to leave the November Mass and meal at 1,000 attendees. A survey was sent to the ministries to gather feedback on whether the meal should be fully catered, partially catered (cater main course and pot luck sides and desserts), or ask the ministries to contribute to a full pot luck meal. If the feedback is to have a full catered meal, the Council will consider charging \$10 a meal for adults and \$5 a meal for children. The fundraising goals will remain the same, but the proposal has been edited to confirm that all money collected in excess of the cost of the celebrations will be allocated to the building fund (sound system and Parish Hall repairs). The committee will need to coordinate fundraising planning with the Stewardship, Golf Tournament and Jamaica committees, other ministries, and the Finance Council.

4. Adult Faith Formation Committee - Pentecost session is scheduled for May 19, 2026. Summer Order of the Mass session is being planned. Discussion with DRE regarding catechist, oversight, and plan is scheduled.

D. Updates of Ministries (in addendum)

1. The Ministry Fair was a success. We had 28 ministries participate. We covered all 4 Masses and numerous people signed up. The liaisons are working on gathering a copy of the sign-up sheets from each ministry and will confirm with them that they are following up with them.
2. Lessons learned from this event are to possibly work on getting more shade cover for the tables and have tables numbered and set up, ahead of time, or at least send out a list of the designated table number and ministry, so they are aware beforehand. We need to find ways to get more people to come through the parking lot after each Mass.
3. Easter Egg Hunt - Joseph Montoya confirmed with Lee Walters that the Easter Egg Hunt is a tradition sponsored by the Guadalupanas. Mass is celebrated at 8:00 a.m., and the Egg Hunt happens afterwards. It's planned for the same time next year. They are committing to sponsoring the Easter Egg Hunt for the children from the 8:00 am Mass. Logistically and financially, it is what they are able to do. If other ministries are planning to have this event for other masses, then they will participate in the Parish wide effort. We should consider working with RE, or other ministries, to have an Easter Egg Hunt after the 10:00 am Mass, or open it up to include 10:00 am Mass.
4. The Rosary Ministry is having a blessing of the former and current members. There are 18 members in the Rosary Ministry.
5. Melissa Cuéllar is having an EIM workshop, in English, on May 30, 2026, in room #1.

IX. Pastors' Comments:

Father Pedro is going on a retreat from Monday-Friday, May 18 - 22, 2026. Dcn. Mario Rentería will celebrate a Communion Service, Tuesday to Friday, at 6:00 p.m.. Father Pedro will still celebrate Mass on Monday, May 18, 2026, at 6:30 a.m.

There will be a Pilgrimage to Rome, May 31, 2027 - June 10, 2027, for anyone interested. For more information, see the church bulletin.

X. Last minute announcements: None

XI. Next Meeting Date and Time: Tuesday, June 9, 2026, at 6:45 p.m.

XII. **Closing Prayer:** Father Pedro Castillo

XIII. **Adjournment:** 8:43 p.m.