

**Our Lady of Guadalupe Catholic Church**  
**Pastoral Council Meeting**  
**Agenda October 8, 2025**

- I. **CALL TO ORDER:** 6:40 p.m. Elsa Rivera called the Pastoral Council Meeting to order.
- II. **Opening Prayer:** Joseph Montoya
- III. **Attendance:** Ramón González, Ramón Gómez, María Ortiz-Leonides, Rose Ann Salinas, Calixto Cobos, Milissa Cuéllar, Ashley Villarreal, Pam Corn, Tanya Yáñez, Elsa Rivera, Joseph Montoya, Sylvia de la Rosa, Rafael Torres, Mary Alice Tenorio. Absent (excused): Gabriela Olivares, Beatriz Banda, Suzie Plyler
- IV. **Public Comment:**
  - a. **Sound System Update - Carlos Gonález**

Carlos met about a year ago with a company looking to update our church audio system and secured 3 bids ranging from 70k-150k. Andy, our connection, said it's in our hands to decide which of the 3 bids we would like to pick from. We are going with the lowest bid and are ready for next steps, which is to submit the 3 bids to the diocese and our selection. If it comes to getting any new electrical, we will have to outsource to hire others to do that. The initial talks were audio/visual upgrades. Presently, we are only doing audio upgrades. If we want to move forward with visuals, we can discuss with the company. The new audio system will be controlled with an iPad and will need to get a MAC, or PC, to control all the functions. Motion to proceed with Covenant bid. Ramón Gómez, first motion. Ramón González, section motion. Cal Cobos sustained. The motion carried.
- V. **Approval of August Minutes:** Motion to approve August minutes. Joseph Montoya, first motion. Ramón Gómez, second motion. The motion carried unanimously. August minutes approved.
- VI. **Financial Report:** Tanya Yáñez mentions herself and Pam Corn found a 2007 Fundraising Guidelines and Form. The Finance Council was tasked with updating and/or developing a fundraising policy for OLG, for awareness of fundraising activity, on and off site of church grounds. Putting a limit of 2 on site church fundraisers to have equal opportunities for all the ministries. For on site fundraising ministries are to give the finance council a 60 day notice to approve. Exceptions are all fundraisers funding the church directly (i.e. Jamaica/ Garage Sale and Golf Tournament etc.) Motion to adopt said fundraising guidelines/form. Joseph Montoya, first motion. Elsa Rivera, second motion. The motion carried. Fundraising guidelines/ form with previously discussed changes approved.

Pam Corn reported our weekly collections are only behind \$136 compared to the same time last year. We've collected more money than what we are spending, and we are in a good spot.

## VII. **New Business:**

### a. 120th anniversary Committee Update - Dora Treviño

Dora has reached out to church goers to see what the general consensus remembers of the 100th anniversary celebration, and overall, a lot of people don't remember. Dora mentions there is no 100th anniversary mentioned on the parish website. Listing different ideas of what we could do for the 120th anniversary. What date? Outside Mass? Multiple day celebration? Food trucks? What potential fundraisers to have ... like custom polo shirts, custom church anniversary plates, bingo, or lotería. How big do we want our celebration to be? Would we like to advertise the anniversary in local business' or recognition of the city mayor. Having a universal church directory of all families. Based on what we've previously done, photos would take about 9 days. Potentially reaching out to old church students for the anniversary. Sylvia Castro would potentially have records. Joseph Montoya and Dora Treviño are working on the 120th anniversary committee.

### b. Action Items from Town Hall

1. Add a calendar to the E-Giving site to be able to schedule payments - Elsa called the vendor to see if it was possible, but they do not have the capacity to do Java scripting. Costs 7,000 for a good website/ web designer look further into it since we are pushing the parish website. Form communication committee and monitor. Reach out to find any tech savvy parishioners for communication. Father Pedro suggested Diocesan for Website redesign. Elsa asked Tanya to follow up on Father's suggestion.
2. Health and Safety - Discussion on what procedures do we have in place to protect our congregation in the event of safety issues. What do we have to help those experiencing a medical emergency? - We will need to form a Health and Safety Committee and work with the Ushers Ministry. We have some people who have signed up to be part of this committee from the first town hall. We should also contact the Diocese of Austin to get information on what guidelines they have for safety and medical emergencies. Rafael Torres and Rose Ann Salinas volunteered to be present on the Health and Safety Committee.
3. Updating the name of the Faith in Action collection and/or showing what is the intended purpose/use for that money.
4. There was also a discussion on how we can provide funding as a church community to Juan Guerrero who is currently in the seminary to be a Franciscan. He and his family are active members of our church. Juan was the leader of the Grupo de Jóvenes. We want to be able to support him. Since he took a vow of poverty, we cannot give him money directly. We can give it to his parents to then give it to him. What are ways we can support? Possibly having a portion of Faith in Action go to support members of OLG who go into vocations, or create a

separate collection for those from our church who are pursuing a religious vocation.

The Finance Council will be in charge of Juan Guerrero's funds.

5. Adding how much money is being raised at the Sunday kitchens back to the bulletin. In the past, this used to be done.
- c. Forming Committees
    - Stewardship Committee - Tanya Yáñez
    - Facilities Committee - Cal Cobos
    - Religious Education Committee - María Ortiz Leonides & Joseph Montoya
    - Health and Safety Committee - Rafael Torres & Rose Ann Salinas
    - Social Services Committee - Ramón Gómez & Elsa Rivera
  - d. Religious Education Committee - Already formed
    - Father Arturo will help with the Spanish catechists
  - e. Father Pedro's 40th Anniversary - Mass and reception, October 13, 2025
    - Elsa reports we have 100 rsvps' so far. María Quevedo will be cooking for the reception.

#### VIII. **Old Business:**

- a. Adult Formation
  - Will be having an adult meeting/ info session Thursday, October 23, 2025, with youth on Día de los Muertos to learn more about the cultural impact of this special season.
- b. Parish Projects - (see last minute announcements)
- c. Día de los Muertos and All Saints Day Celebration
  - María Quevedo will be making tacos, street corn, and aguas frescas to sell. We can have games of Lotería from 5:00-7:00 p.m. for donations. She plans on having tickets printed to sell to get a head count of participants. All money raised will go to the church. Adults and children can set up their ofrendas in the parish hall.
  - Keep plans for Saturday night. On Sunday, keep the altars set up thru 11:45 a.m. Mass so we may have a community activity. Find sponsors for November 2nd's Kitchen.
  - Rafael will talk to the Orden de Iniciación Cristiana de Adultos (OICA) group to potentially cover the kitchen. Ministry groups are to help serve at the celebration. Need to coordinate with the Liturgical Ministry for a bilingual community activity.
- d. Social Justice and Pastoral Council Breakfast on October 12, 2025
  - We have enough people signed up for Saturday's kitchen prep. Reminder to sign up for shifts for Sunday's Kitchen times

- IX. **Pastor's Comments:** Father Pedro mentioned that our new Parochial Vicar, Fr. Arturo Valadez Pizarro, has been officially one week at Our Lady of Guadalupe Church. He is

attending English classes, and we need to provide any support he may need. Father Pedro mentioned talking with a woman from the Guadalupanas. They are planning to get a big picture of John the Baptist, from México, to put behind the baptismal font. For this reason, the space remains currently empty.

- X. **Last minute announcements:** Cal Cobos gave a small update regarding the 2nd floor's renovation. The flooring was installed, thanks to a generous person completing it. Most plumbing/electrical work is completed.

Rose Ann Salinas mentioned needing a new ramp in the Food Pantry to offer weather protection and safety. Also, some occasional random flooding is occurring in the basement.

- XI. **Next Meeting Date and Time: November 12, 2025, at 6:30 p.m.**
- XII. **Closing Prayer:** Father Pedro Castillo
- XIII. **Adjournment:** 9:07 p.m.

Respectfully submitted by: Ashley Villarreal